



AMBASSADE DE FRANCE EN TANZANIE
SERVICE DE COOPERATION ET D'ACTION CULTURELLE



PISCCA

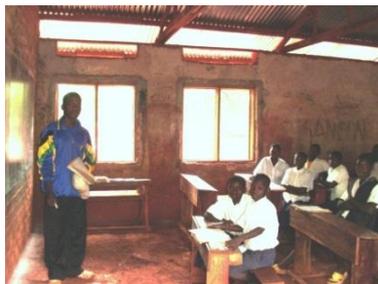
Projets innovants des sociétés civiles et des coalitions d'acteurs

Innovative projects from civil societies and coalitions of actors

Project proposal Guidelines

Deadline to submit proposals: 7th June 2016

*Promoting innovative approaches for Community development
2016-2018*



What is PISCCA ?

PISCCA stands for « **Innovative projects from civil societies and coalitions of actors** » (« Projets innovants des sociétés civiles et des coalitions d'acteurs »). It is a small-grant programme intended for Tanzanian CSOs funded by the French Ministry for Foreign Affairs and International Development (MFA) and managed by the **French Embassy to Tanzania**.

PISCCA is the **successor of the Social Fund for Development (SFD)** which was the former pluriannual instrument of the French MFA to fund projects from civil society. In Tanzania, the last SFD was implemented between 2009 and 2012, and 9 projects were financed for a total of amount of 500k€.

PISCCA aims at funding **small-scale projects** and development initiatives which contribute to strengthen Tanzanian civil society and to promote social, economic and cultural rights in the country. Its main objectives are to support local initiatives, foster networking and synergies between stakeholders on the field and strengthen capacities of beneficiaries and civil society organizations.

The PISCCA program will comprise two calls for proposals, respectively in **2016** and **2017**.

The 2016 call for proposals is open **from 18th April to 7th June 2016**.

What are the priority areas?

The project proposals should fall under one or more of the following priority areas:

- **Mitigation of the negative impacts of climate change and environmental degradation**
- **Support to most vulnerable groups**
- **Capacity building for CSOs and networks**

The submitted project's objectives and activities should very clearly be linked to the chosen area(s).

What kind of projects and activities are supported?

The underlying principle of PISCCA is to encourage innovative projects carried out by motivated and ambitious small and medium-sized Tanzanian CSOs. PISCCA will support primarily emerging Tanzanian CSOs which are not already supported by other donors or used to carrying out large-scale projects but still show a potential for growth, strive to implement new ideas and want to make a difference in their community.

The project proposals should:

- ✓ Enhance the use of innovative methods and techniques or original development dynamics;
- ✓ Respond to a need already identified by the community, directly benefiting to it in an inclusive way and beyond the initial circle of the project holders;
- ✓ Emphasize learning by doing in its capacity-building components;
- ✓ Achieve tangible realizations or improvements that are sustainable when external funding comes to an end;
- ✓ Anticipate the necessary running and maintenance costs.

Examples of projects that cannot be supported by PISCCA:

- ✓ Prestige operations without well-defined economic or social objectives;
- ✓ Projects limited to seminars/conferences or construction work;
- ✓ Proposals with high running costs and overhead expenditures;
- ✓ One shot operations.

For whom?

The eligible applicants are: NGOs, CSOs or CBOs officially registered for **at least 2 years**.

Only **Tanzanian** civil society organizations are allowed to apply. Nevertheless, **coalitions of stakeholders** are strongly encouraged, and Tanzanian lead applicants can submit projects including partnerships with other CSOs as well as local authorities.

Priority will be given to small and medium-sized organizations. The programme also strongly encourages synergies and proposals presenting a **capacity-building component** for the holder of the project, for example through a mentoring partnership with a more experienced organization.

What are the conditions?

Any application for a grant should meet the following criteria:

- ✓ The PISCCA contribution should be between **50 and 100 Million Tanzanian shillings**;
- ✓ The timeframe for the project **should be comprised between 6 and 12 months**.
- ✓ The expected **contribution of the applicant should be at least 10% of the total costs**, for example in the form of financial contribution, allocation of dedicated human resources or equipment.
- ✓ **The maximum overhead rate is 7%.**

In addition to the contributions provided by the applicant and the French Embassy, the projects can be co-funded by other donors.

How to apply?

The first call for proposals under PISCCA will be open **from 18th April to 7th June 2016**. No application sent after the deadline will be considered. The interested applicants can download the application form on the French Embassy's website www.ambafrance-tz.org.

To apply, the applicants must submit the completed application form presenting a brief proposal **(maximum 10 pages, following the provided template)**, along with all the documents mentioned on the first page of the application form, to the French Embassy (contact below).

Only the proposals submitted in English will be considered.

The following elements are required for the consideration of the proposal:

Presentation of the applying organization:

- ✓ Complete contact details of the organization and of its official representative;
- ✓ Certification of registration;
- ✓ Bank details;
- ✓ Track record of the organization: past achievements; working partners and funding provided by other donors if any;
- ✓ Last two annual reports;
- ✓ Overall budget for the two previous calendar years and available human resources (with level of qualification).

Description of the project (using the application form available online):

- ✓ Executive summary;
- ✓ Context of the project and identification of the needs;
- ✓ Target population (quantified and justified);
- ✓ Overall and specific objectives;
- ✓ Measurable quantitative indicators for each of the project's objectives;
- ✓ Description of the project's activities and timeframe;
- ✓ Partners and other donors, if any;
- ✓ Detailed budget;
- ✓ Means of ensuring the visibility of the project, as well as of the contribution from the French Embassy.

How to send in a proposal?

The grant application form should be completed carefully and applicants should double check if all the required documents have been attached. The complete application (with application form in word format) has to be sent to the contact below:

PISCCA programme officer
piscca.dar-es-salam-amba@diplomatie.gouv.fr

Along with a **printed version** to:

PISCCA programme officer
Department for Cooperation and Cultural Affairs
French Embassy
7, Ali Hassan Mwinyi Road
P.O. Box 2349, 14110 Dar es Salam

The deadline for submission is Friday 7th June 2016.

What are the next steps?

The initial review of the proposals will be done by the Department of Cooperation and Cultural Affairs of the French Embassy to ensure all requirements are met. Incomplete application forms or applications with missing required documents will not be considered.

The selection of the projects to be funded will be made by the steering committee, comprising of representatives from the French Embassy, representatives of the civil society, as well as other relevant professionals. The steering committee will meet in June 2016.

The selected projects for the 2016 call for proposals are expected to start in June/July 2016.

Once a project is selected, the Embassy remains available to the project team for technical advice. A mandatory training on procedures will also be organized for the grantees.

The grant will be disbursed in two instalments. The first instalment will be paid after signature of the financial agreement by the Parties; the second instalment will be subject to the satisfactory implementation of the activities planned during a mutually agreed period and to the submission of intermediate technical and financial reports.

Final technical and financial reports will also be required from the grantees.

An external evaluation will also be conducted at the end of the project.